Cranmere Primary School

November 2026

Dear families,

Firstly, let me share my warmest welcome to you. We are so delighted that you will be joining the community at Cranmere. Starting nursery is an incredibly exciting time and we are really looking forward to your child beginning their learning journey here at Cranmere. Ahead of this new beginning, there are a few practicalities that we need to share with you.

We will be running a **Stay and Play session** on **Thursday 17th December at 2pm** so please put this date in your diary.

The nursery team will also organise a **home visit** for your child. This is an opportunity for your child to meet their teacher in the comfort of familiar surroundings and for you and our team to ask and answer any questions about your child starting school. Your home visit will take place on either **Tuesday 1st December or Friday 18th December.** We will email you separately to give you your home visit slot.

Included with this letter are the following forms for you to read and complete:

Item	**Action for you to take:**
New joiner questionnaire (to enable staff to assist your child whilst they are settling into the nursery)	Please complete and return to school
Registration Form	Please complete and return to school with your child's birth certificate
Consent form for photographs, trips and other off-site activities	Please complete and return to school
Regular collection arrangements	Only complete and return this to school if this applies to you
Eligibility form - income related free school meals	Only complete and return this to school if this applies to you

Please return the relevant forms by **Monday 30th November**. You can bring them in person between 9.30am and 4.30pm Monday – Friday, or email electronic copies to admissions@cranmere.surrey.sch.uk. Please could you also bring your child's **original birth certificate** for us to check. We can't accept a photocopy or scanned version.

When your child starts in September their first day will be as follows:

- **Monday 4th January 2027** - first day of term for Indian Elephants class (15 hours, first half of the week) and for children doing 30 hours.
  Wednesday 6th January 2027 - first day of term for African Forest Elephants class (15 hours, second half of the week).

If you would like to request for your child to start with shorter hours, or fewer days, and build up gradually, please discuss with the Nursery team. We try to fulfil requests as much as possible.

Term dates along with lots of other useful information, can be found on our website www.cranmereprimary.org.uk. If you would like to find out more about what is going on in school, please follow us on Facebook or Instagram.

A reminder that our **wraparound** sessions will be available from **Wednesday 6th January.** With these sessions, you will be able to book and pay for to have your child start from 7:15am, or finish up to 6:15pm. You can find more details about Dragonflies, and complete their registration form at https://www.cranmereprimary.org.uk/Office/Wraparound-care/.

We are very excited about your child starting nursery with us. We look forward to a very happy time ahead and a positive home/school partnership with all our families.

Kind regards,

P. Gilbert

Paul Gilbert
Headteacher